

Business Standard – 18/07/2020



SESHASAYEE PAPER AND BOARDS LIMITED

Regd. Office: Pallipalayam, Namakkal District, Cauvery RS PO, Erode 638 007.

Phone. (04288) 240221 to 240228 Fax No. (04288) 240229,

Email: investor@spbtd.com Web: www.spbtd.com

CIN: L21012TZ1960PLC000364

NOTICE

NOTICE is hereby given that the 60th Annual General Meeting (AGM) of the Members of the Company will be held on Saturday, the August 08, 2020 at 11.00 AM IST through Video Conferencing (VC). In compliance with General Circular Nos. 20/2020, 14/2020 and 17/2020, issued by the Ministry of Corporate Affairs (MCA) and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79, issued by Securities and Exchange Board of India (SEBI) (hereinafter collectively referred to as 'Circulars'), Companies are allowed to hold AGMs through VC, without the physical presence of Members at a common venue. Hence, the 60th AGM of the Company is being held through VC to transact the business as set forth in the Notice of the AGM, dated July 13, 2020.

In Compliance with the Circulars referred to above, electronic copies of the Notice of the AGM and Annual Report 2019-20 have been sent to all the Members whose e-mail IDs are registered with the Company / Depository Participant(s). These documents are also available for download on the Company's website www.spbtd.com, the website of the Stock Exchanges, viz. BSE Ltd: www.bseindia.com and National Stock Exchange of India Ltd: www.nseindia.com and on the website of National Securities Depository Limited (NSDL): www.evoting.nsdl.com. The despatch of the Notice of the AGM through e-mails has been completed on July 17, 2020.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI Regulation, as amended from time to time, the Company is pleased to provide the facility through National Securities Depository Limited (NSDL), for 'Remote e-Voting' or 'e-Voting system at the AGM', for transacting all the business proposed for the 60th AGM. The Cut-off Date for determining the eligibility to vote by 'Remote e-Voting' or by 'e-Voting at the AGM' shall be 01st August 2020.

The 'Remote e-Voting' will commence on Wednesday, the 05th August 2020 (09.00 AM IST) and end on Friday, the 07th August 2020 (05.00 PM IST). The 'Remote e-Voting' module shall be disabled by NSDL for voting thereafter and Members will not be allowed to exercise 'Remote E-Voting' beyond the said date and time.

The Members, as on the cut-off date, viz. 01st August 2020, attending the AGM are entitled to exercise their voting right at the meeting electronically, in case they have not already cast their vote by 'Remote e-Voting'. Members who have cast their vote by Remote e-Voting are entitled to attend the AGM through VC, but they cannot cast their vote during the AGM.

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of SEBI Regulations, the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, the July 30th, 2020 to Saturday, the August 08th, 2020 (both days inclusive) for the purpose of AGM and payment of dividend for 2019-20, if declared.

Remote e-Voting process, procedure for participation in the AGM through VC and voting at the AGM are detailed in Pages 25 - 29 of the Annual Report. The pages 25 - 29 in the Annual Report also contain the instructions regarding (i) the manner in which the Members who are holding shares in physical form or who have not registered their e-mail addresses with the Company can cast their votes through Remote e-Voting or through the e-Voting system during the meeting (ii) the manner in which the persons who have not registered their email addresses with the Company can get the same registered with the Company and (iii) the manner in which the Members can give their mandate for receiving dividends directly in their bank accounts through the Electronic Clearing Service (ECS) or any other means. For any queries, please refer to the Frequently Asked Questions (FAQs) for Members and Remote e-Voting User Manual for Members available at the 'downloads' section of NSDL: www.evoting.nsdl.com or call on Toll-free No. 1800-222-990.

By order of the Board
(V PICHAI)

Place: Erode 638 007

Date : July 17, 2020

Deputy Managing Director & Secretary

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