



**Seshasayee
Paper and
Boards Limited**

Regd Office & Works : Pallipalayam, Namakkal District,
Erode - 638 007, Tamilnadu, India. Ph : 91 - 4288 - 240221 to 240228,
Fax : 91-4288-240229 email : edoff@spbltd.com Web : www.spbltd.com
CIN : L21012TZ1960PLC000364

Communication to Shareholders on 100 Days Campaign titled "Saksham Niveshak"

Dear Shareholders,

Sub: Registering / Updating KYC details and Claiming the Unpaid / Unclaimed Dividend Amount.

We thank you for your continued patronage as a Shareholder of **M/s. Seshasayee Paper and Boards Limited**. We hope this communique finds you and your family in good health.

Investor Education and Protection Fund Authority (IEPFA), under the Ministry of Corporate Affairs, has launched a 100-day nationwide campaign titled "**Saksham Niveshak**", which is being held from 28th July to 6th November 2025. This initiative is aimed at assisting shareholders in claiming their unclaimed shares/dividends and facilitating the updation of KYC records in order to prevent transfer of Unpaid / Unclaimed Dividend to IEPF and improve investor service delivery.

Shareholders are requested to take note of the following:

1. It shall be mandatory for all the Shareholders (holding shares in both Physical / Demat form) of the Company to Register / Update KYC details with the Company / with our Registrar & Share Transfer Agent (RTA).
2. In terms of the SEBI Master circulars, dividend shall be paid only through electronic mode with effect from 01.04.2024, with respect to shares held in the Company, for which complete KYC details are to be furnished.
3. Registering / Updating of KYC details is mandatory in order to claim the Unpaid / Unclaimed Dividend amount from the Company. Once the PAN and KYC details are received by us or by our RTA, the Unpaid / Unclaimed dividend amount will be remitted directly to your Bank Account. This will avoid transfer of Unpaid / Unclaimed dividends / shares to IEPFA.
4. The Shareholders holding shares in Demat form are requested to contact their respective Depository Participant (DP) to update the KYC details.





5. Shareholders holding shares in Physical form are requested to visit our Company's website <https://www.spbltd.com/investor-info/index.html> or our RTA website <https://ipostatus.integratedregistry.in/KYCRegister.aspx> and download the requisite forms, fill the forms, attach necessary documents and send the same to our RTA at the below mentioned address through hand delivery or by post or by courier.

M/s.Integrated Registry Management Services Private Limited.

Unit: M/s. Seshasayee Paper and Boards Limited

2nd Floor, "Kences Towers", No.1 Ramakrishna street,

North Usman Road, T Nagar,

Chennai - 600017

6. Please note that the 100 Days Campaign titled "**Saksham Niveshak**" launched by IEPFA, Ministry of Corporate Affairs, is from 28th July, 2025 to 06th November, 2025. Shareholders are requested to utilise this period and update their KYC including:
- a. PAN, Bank Mandate, Contact information (Address, Email Id and Mobile Number)- Form ISR-1
 - b. Update of Signature - Form ISR-2
 - c. Nominee Details - Form SH-13
7. Shareholders who have already updated / submitted the KYC details may ignore this communication.

In case of any query / clarification please contact our RTA through Online Investor Portal: <https://www.integratedregistry.in/> or the undersigned at srinivass@spbltd.com / secretarial@spbltd.com

Thanking You,

Yours Faithfully,

For Seshasayee Paper and Boards Limited

Sd/-

(S Srinivas)

Director (Finance) & Secretary, Nodal Officer - IEPF